

Understanding Your Participation in this Study

Purpose	XXXXX is asking you to participate in a study of the XXXXX website and its ease-of-use. By participating in this study, you will help us improve the design of the website, making it easier to use.
Procedure	In this study, we will ask you to perform a series of tasks using the XXXXX website. You will do this in your [office/home]. In order to make it possible to share your desktop, we will ask you to log into a website and download some sharing software. The moderator will be able to see your desktop, but will not be able to see or change anything else on your computer. Afterward, we will ask you your impressions of the website. The session will last about 60 minutes. We will use the information you give us, along with information from other people, to make recommendations for improving the website.
Recording	We will be making a recording of where you go on the website and an audio recording of the comments you make. The recordings will only be seen by the XXXXX team that is analyzing the data, and members of the XXXXX website development team. After we complete the data analysis, we will send the audio/visual recording to the client's design team, which will use them to improve the usability of the website and not for any other purposes.
Confidentiality	Your name will not be identified with the data or recordings in any way. Also, only XXXXX employees who are working on the project will have access to the data we collect.
Risks	There are no foreseeable risks associated with this study.
Breaks	If you need a break at any time, just let us know.
Withdrawal	Your participation in this study is completely voluntary. You may withdraw from the study at any time without penalty.
Questions	If you have questions, you may ask now or at any time during the study. If you have questions after the study, you may call us at XXXXX or e-mail us at XXXXX.

By signing this form:

You indicate that you agree to these terms and you give your permission to XXXXX to use your voice, and verbal statements for the purpose of evaluating and improving this website. Your name will not be associated with the data and the recordings will be limited to website development efforts.

Signature: _____

Printed name: _____

Date: _____

Figure 8-1. Sample remote testing informed consent form in word processor format.